



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**COUNCIL ON REAL ESTATE APPRAISERS**

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<b>PUBLIC MEETING NOTICE:</b>	<b>COUNCIL ON REAL ESTATE APPRAISERS</b>
<b>DATE AND TIME:</b>	<b>Tuesday, February 18, 2014 at 9:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building

**AGENDA**

(Amended items are indicated by an asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 January 21, 2014
- 3.0 Unfinished Business
  - 3.1 Deliberation and Vote on Proposed Revisions to Rules and Regulations (majority of changes are of an administrative nature)**
  - 3.2 Status of Complaints
    - 19-20-12 Forwarded to the Office of the Attorney General
    - 19-04-13 Forwarded to the Office of the Attorney General
    - 19-08-13 Dismissed by the Division\*
    - 19-09-13 Forwarded to the Office of the Attorney General
- 4.0 New Business
  - 4.1 New Complaints – none
  - 4.2 Ratification of Issued Licenses
    - Scott E. Killheffer, Trainee
    - David D. Reed, Trainee
    - Sandra A. Berry, CRRPA
    - Sean Paul Lyons, CGRPA
    - John E. Doyle, CGRPA
    - James A. Piwarun, Temporary Practice Permit
    - Robert John Strachota, Temporary Practice Permit
    - David McArdle, Temporary Practice Permit
    - Sarah C. Miller, Temporary Practice Permit
    - Gerald V. Rasmussen, Temporary Practice Permit
    - James R. Black III, Temporary Practice Permit
    - Bruce E. Nell, Temporary Practice Permit
    - Daniel H. Lesser, Temporary Practice Permit\*
    - Jennifer K. Phillips, Temporary Practice Permit\*
    - Delbert Herr Kendall, Temporary Practice Permit\*

- 4.3 Review of Application for Certified Assessor – none
- 4.4 Review of Application for Examination
  - 4.4.1 Patrick Lorenz – Trainee to CGRPA\*
- 4.5 Review of Application for Re-examination – none
- 4.6 Review of Application for Exemption – none
- 4.7 Review of Application for Reciprocity – none
- 4.8 Review and Deliberation of Hearing Officer Recommendations – none
- 4.9 Review and Deliberation of Consent Agreements – none
- 4.10 Review of Application for Temporary Practice Permit
  - 4.10.1 Jason John Krentler
- 4.11 Review of Experience Log
  - 4.11.1 Andrew Smith
- 4.12 Continuing Education Activities for Approval (see attached listing)
- 4.13 Board Order Compliance – none
- 5.0 Correspondence
- 6.0 Other Business before the Council (for discussion only)
- 7.0 Public Comment
- 8.0 Next Meeting – March 18, 2014 at 9:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware
- 9.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive

all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting. MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

**4.12\***

Course Provider/Licensee

Allterra Group\*

Allied Business\*

Appraisal University\*

ASFMRA\*

ASFMRA\*

DE Assoc. of Appraisers\*

DE Chapter Appraisal Inst.\*

McKissock\*

McKissock\*

McKissock\*

McKissock\*

OnCourse Learning\*

OnCourse Learning\*

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**CE Activities for Approval\***

Course Title

FHA Appraisals and Reporting Requirements

Real Estate Appraisal Principles &amp; Practices

2014-2015 7hr USPAP Update Course

Intro to Commercial Greenhouse Appraisals

Income Approach Applications

2014-2015 7hr USPAP Update Course

2014-2015 7hr USPAP Update Course

The Thermal Shell

Appraisal of Self-storage Facilities

Heating, Vent., &amp; AC Systems in Green Buildings

2014-2015 7hr USPAP Update Course

Residential Sales Comp. &amp; Income Approach

Basic Appraisal Principles

Basic Appraisal Procedures

Residential Report Writing &amp; Case Studies

Residential Market Analysis &amp; Highest Best Use

Residential Appraiser Site Valuation &amp; Cost Appr.

FHA Single Family Appraisal

URAR Form Review

Appraisal Math and Statistics

Cost Approach Overview

Income Capitalization Overview

Sales Comparison Approach

Online/Classroom

classroom

Online

Online

classroom

classroom

classroom

classroom

online

online

online

classroom

online

online

online

online

online

online

online

online

online

online

online

online

Date

5/12/2014

open enrollment

open enrollment

4/29/2014

4/28/2014

4/8/2014

1/24/2014

open enrollment

open enrollment

open enrollment

TBD

open enrollment

open enrollment

open enrollment

open enrollment

open enrollment

open enrollment

open enrollment

open enrollment

open enrollment

open enrollment

open enrollment

open enrollment

QE/CE Hours

7 CE

60 QE

7 CE

8 CE

8 CE

7 CE

7 CE

3 CE

7 CE

4 CE

7 CE

30 QE

30 QE

30 QE

15 QE/14 CE

15 QE/14 CE

15 QE/14 CE

15 QE/14 CE

7 CE

7 CE

7 CE

7 CE

7 CE